



DISPOSAL OF EQUIPMENT

Policy 9.18 – The Plymouth Public Schools authorizes the disposal of obsolete equipment in accordance with Section 15 of Chapter 30B of the General Laws of Massachusetts.

“Obsolete” equipment is that which is:

1. Beyond repair or too costly to repair;
2. Replaced by new equipment because the old equipment no longer serves our educational needs.

Procedure to be followed for DISCARD:

1. All equipment must be declared obsolete by the building Principal and the Program Manager;
2. A list of the equipment, with a description of the condition or reason for declaring it obsolete, will be forwarded to the School Committee;
3. Upon approval by the School Committee, said equipment will be transferred to the control of the Board of Selectmen.

Obsolete Equipment	Model No. /Serial No. <i>(if applicable)</i>	Description of Condition/ Reason for Declaring Equipment Obsolete
2008 Blue Bird Bus 083	1BAKGCPH38F254337	Out of Service
2008 Blue Bird Bus 082	1BAKGCPH28F246813	Out of Service

Cost Center Name and No.: Business Department CC#358

Program / Department Name: _____

Program / Dept. Mgr.'s Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

Business Manager's Signature:  Signed with OnTask.io — 0242ac120002 Date: September 20, 2022

School Committee Date: _____ Approved: Yes No Comments: _____

ONTASK

SIGNATURE CERTIFICATE

Workflow Reference: 106ff795-390b-11ed-bd88-0242ac120002

PARTICIPANT

DETAILS

Process started
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